



SPRINGFIELD

NEBRASKA

CITY COUNCIL AGENDA

Tuesday, August 5, 2025, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the July 15, 2025, Council Meeting
2. Approve Claims and Payroll

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. **Tabled July 15, 2025.** Consider a request from the Adair Family to place a bench in front of the building at 205 Main Street in honor of Glenn and Ginny Adair
3. Consider issuing a 30-day termination notice to JEO for zoning and planning administration services
4. Consider approval of **Resolution 2025-16** entering into an agreement with Ray Planning Solutions, LLC for zoning and planning administration services

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha

4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Tuesday, August 5, 2025, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha. Absent: Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha. NAYS: None. Absent: Craney. Motion carried.

Check #	Account ID	Account Description	Name	Debit Amount
General				
EFTPS	6084-10-10	Aflac-Gen	Aflac	224.78
49980	8030-10-10	Supplies-Gen	Amazon Business	69.79
49982	6084-10-10	Aflac-Gen	Ameritas Life Insurance Corp.	44.80
EFTPS	6080-10-10	Health Insurance-Gen	Blue Cross Blue Shield of Nebraska	1,100.04
49985	7480-10-10	Janitorial-Gen	BSC Janitorial	360.00
49988	7455-10-10	Internet-Gen	Charter Communications	139.99
49989	7205-10-10	Subscriptions-Gen	CivicPlus, LLC	4,397.40
49991	7045-10-10	Prof Svcs-Tech Support-Gen	Core Technologies, Inc	2,263.45
50000	7045-10-10	Prof Svcs-Tech Support-Gen	First National Bank of Omaha	16.99
50000	7205-10-10	Subscriptions-Gen	First National Bank of Omaha	5.00
50000	7330-10-10	Telephone-Gen	First National Bank of Omaha	293.20
49996	8140-10-10	R&M Equipment-Gen	Five Points Bank	126.29
49996	9010-10-10	Office Equipment-Gen	Five Points Bank	88.42
50003	8130-10-10	R&M Building-Gen	Home Depot Credit Services	9.92

50005	7030-10-10	Prof Svcs-Planning-Gen	JEO Consulting Group, Inc.	3,480.00
EFTPS	6080-10-10	Health Insurance-Gen	Metropolitan Life Insurance Co	156.64
50012	7320-10-10	Natural Gas-General	Metropolitan Utilities District	50.00
50014	7270-10-10	Insurance-Gen	Nebraska Assigned Risk Pool	1,754.53
50020	7010-10-10	Prof Svcs-Engineer-Gen	Olsson	2,730.77
50021	7310-10-10	Electricity-Gen	OPPD	361.50
50022	7230-10-10	Postage/Shipping-Gen	Petty Cash	47.81
EFTPS	6080-10-10	Health Insurance-Gen	PLIC - SBD Grand Island	217.88
50028	7080-10-10	PILOT Fees-Gen	Sarpy County & Cities Wastewater Agency	145,382.09
50025	7046-10-10	Prof Svcs-Building Inspector	Sarpy County Building Inspector	5,333.39
50026	7060-10-10	Animal Control-Gen	Sarpy County Fiscal Administrator	414.00
50027	7050-10-10	Law Contract-Gen	Sarpy County Treasurer	10,568.00
50030	7020-10-10	Prof Svcs-Legal-Gen	Seidler & Seidler, P.C.	1,106.40
50034	7442-10-10	Tobacco License-Gen	Springfield Platteview Community School	10.00
50038	7280-10-10	Laundry-Gen	Walkers Uniform Rental	128.12
50023	7340-10-10	Waste Disposal-Gen	Waste Connections of Nebraska, Inc	36.10
			Total	180,917.30
Sales Tax				
49980	9089-15-10	Community Events-Sales Tax	Amazon Business	44.98
49980	9088-15-10	Community Betterment-Sales Tax	Amazon Business	24.99
50007	9089-15-10	Community Events-Sales Tax	Andrea Ledenbach	43.89
50002	9088-15-10	Community Betterment-Sales Tax	Grass Pad, Inc	98.76
50004	9088-15-10	Community Betterment-Sales Tax	Hughes Mulch Products	44.00
50006	9170-15-10	Buffalo Park-Sales Tax	Leading Edge	25,000.00
50019	9088-15-10	Community Betterment-Sales Tax	Ohana Wood Floors Inc	26,850.00
50022	9088-15-10	Community Betterment-Sales Tax	Petty Cash	31.86
50032	9088-15-10	Community Betterment-Sales Tax	Springfield Ace Hardware	41.97
50035	9088-15-10	Community Betterment-Sales Tax	Tractor Supply Co.	459.95
			Total	52,640.40
Library				
EFTPS	6084-20-10	Aflac-Lib	Aflac	79.56
49981	8060-20-10	Books/Videos/Maps-Lib	Amazon Capital Services	2,372.07
49982	6084-20-10	Aflac-Lib	Ameritas Life Insurance Corp.	26.40
49983	8060-20-10	Books/Videos/Maps-Lib	Baker & Taylor	196.78
EFTPS	6080-20-10	Health Insurance-Lib	Blue Cross Blue Shield of Nebraska	1,116.03
49991	7330-20-10	Telephone-Lib	Core Technologies, Inc	50.00
50000	7330-20-10	Telephone-Lib	First National Bank of Omaha	102.08
50002	8160-20-10	R&M Grounds-Lib	Grass Pad, Inc	(58.68)
50003	8130-20-10	R&M Building-Lib	Home Depot Credit Services	47.78
49998	9062-20-10	Security System-Lib	Iris Group Holdings LLC	95.04
50029	7480-20-10	Janitorial-Lib	Marcie Schmieder	300.00

EFTPS	6080-20-10	Health Insurance-Lib	Metropolitan Life Insurance Co	98.56
50012	7320-20-10	Natural Gas-Lib	Metropolitan Utilities District	50.00
50009	8060-20-10	Books/Videos/Maps-Lib	MicroMarketing, LLC	98.48
50014	7270-20-10	Insurance-Lib	Nebraska Assigned Risk Pool	808.63
50021	7310-20-10	Electricity-Lib	OPPD	488.16
EFTPS	6080-20-10	Health Insurance-Lib	PLIC - SBD Grand Island	116.48
50023	7340-20-10	Waste Disposal-Lib	Waste Connections of Nebraska, Inc	41.99
			Total	6,029.36
Library Restricted				
49981	8070-21-10	Library Supplies-Lib Rest	Amazon Capital Services	58.24
50001	8060-21-10	Books/Videos/Maps-Lib Rest	Cengage Learning Inc/Gale	75.74
49987	8060-21-10	Books/Videos/Maps-Lib Rest	Center Point Large Print	97.08
49996	9010-21-10	Office Equipment Lib Rest	Five Points Bank	93.51
50009	8060-21-10	Books/Videos/Maps-Lib Rest	MicroMarketing, LLC	72.89
50016	7045-21-10	Prof Svcs-Tech Support-Lib Res	Network Needs, Inc.	1,700.00
50033	7180-21-10	Education-Lib Rest	Southeast Library System	120.00
			Total	2,217.46
Park				
EFTPS	6080-30-10	Health Insurance-Park	Blue Cross Blue Shield of Nebraska	577.39
EFTPS	8120-30-10	Fuel-Park	Casey's Business Mastercard	446.78
49995	7350-30-10	Rental-Park	Eagle Services	485.00
50003	8160-30-10	R&M Grounds-Park	Home Depot Credit Services	38.45
50008	8030-30-10	Supplies-Park	Menards	29.98
EFTPS	6080-30-10	Health Insurance-Park	Metropolitan Life Insurance Co	29.04
50011	8140-30-10	R&M Equipment-Park	Mill Creek Auto Parts	26.09
50014	7270-30-10	Insurance-Park	Nebraska Assigned Risk Pool	1,011.21
50017	8140-30-10	R&M Equipment-Park	NMC Exchange LLC	103.86
50021	7310-30-10	Electricity-Park	OPPD	824.15
50022	8160-30-10	R&M Grounds-Park	Petty Cash	68.58
EFTPS	6080-30-10	Health Insurance-Park	PLIC - SBD Grand Island	35.11
50032	9040-30-10	Tools & Misc Equip-Parks	Springfield Ace Hardware	24.58
50032	8160-30-10	R&M Grounds-Park	Springfield Ace Hardware	60.58
50032	8030-30-10	Supplies-Park	Springfield Ace Hardware	9.50
50018	8140-30-10	R&M Equipment-Park	TreviPay	484.99
50036	8140-30-10	R&M Equipment-Park	Ty's Outdoor Power & Service	228.23
50023	7340-30-10	Waste Disposal-Park	Waste Connections of Nebraska, Inc	333.41
			Total	4,816.93
Soccer				
EFTPS	6080-35-10	Health Insurance-Soccer	Blue Cross Blue Shield of Nebraska	294.57
EFTPS	8120-35-10	Fuel-Soccer	Casey's Business Mastercard	446.75
49995	7350-35-10	Rental-Soccer	Eagle Services	125.00

EFTPS	6080-35-10	Health Insurance-Soccer	Metropolitan Life Insurance Co	14.52
50014	7270-35-10	Insurance-Soccer	Nebraska Assigned Risk Pool	1,011.21
50017	8140-35-10	R&M Equipment-Soccer	NMC Exchange LLC	103.86
50021	7310-35-10	Electricity-Soccer	OPPD	193.06
EFTPS	6080-35-10	Health Insurance-Soccer	PLIC - SBD Grand Island	19.02
50032	8030-35-10	Supplies-Soccer	Springfield Ace Hardware	9.49
50018	8140-35-10	R&M Equipment-Soccer	TreviPay	484.99
50036	8140-35-10	R&M Equipment-Soccer	Ty's Outdoor Power & Service	228.22
			Total	2,930.69
Community Building				
50007	9400-40-10	Refund-Community Bldg	Andrea Ledenbach	100.00
50039	7455-40-10	Internet-Community Bldg	Charter Communications	110.00
49994	8130-40-10	R&M Building-Community Bldg	D&K Heating & AC, INC	759.10
49999	7480-40-10	Janitorial-Community Building	Executive Janitorial Corporation	250.00
50003	8130-40-10	R&M Building-Community Bldg	Home Depot Credit Services	78.32
50003	8030-40-10	Supplies-Community Bldg	Home Depot Credit Services	79.96
50008	8030-40-10	Supplies-Community Bldg	Menards	29.98
50012	7320-40-10	Natural Gas-Community Bldg	Metropolitan Utilities District	50.00
50014	7270-40-10	Insurance-Community Bldg	Nebraska Assigned Risk Pool	662.75
50021	7310-40-10	Electricity-Community Bldg	OPPD	467.33
50032	8030-40-10	Supplies-Community Bldg	Springfield Ace Hardware	32.97
50038	7280-40-10	Laundry-Community Bldg	Walkers Uniform Rental	157.00
50023	7340-40-10	Waste Disposal-Community Bldg	Waste Connections of Nebraska, Inc	95.30
			Total	2,872.71
Water				
EFTPS	6084-50-20	Aflac-Water	Aflac	210.80
49982	6084-50-20	Aflac-Water	Ameritas Life Insurance Corp.	6.60
EFTPS	6080-50-20	Health Insurance-Water	Blue Cross Blue Shield of Nebraska	1,123.29
EFTPS	8030-50-20	Supplies-Water	Casey's Business Mastercard	5.99
EFTPS	8120-50-20	Fuel-Water	Casey's Business Mastercard	108.90
49997	9155-50-20	GIS-Water	Environmental Systems Research Institute	386.67
EFTPS	6080-50-20	Health Insurance-Water	Metropolitan Life Insurance Co	78.32
50010	7420-50-20	Testing-Water	Midwest Laboratories	86.11
50013	9042-50-20	Meter Upgrades	Municipal Supply	2,066.78
50014	7270-50-20	Insurance-Water	Nebraska Assigned Risk Pool	1,738.12
50041	7330-50-20	Telephone-Water	Nebraska Technology & Telecommunication	259.25
50015	7420-50-20	Testing-Water	NEPublic Health Environmental Lab	276.00
50020	9090-50-20	New Well-Water	Olsson	1,755.55
49993	7430-50-20	Digger's Hotline-Water	One Call Concepts, Inc.	48.61
50021	7310-50-20	Electricity-Water	OPPD	1,732.94
EFTPS	6080-50-20	Health Insurance-Water	PLIC - SBD Grand Island	87.69

50024	7045-50-20	Prof Svcs-Tech Support-Water	PowerManager	520.84
			Total	10,492.46
Sewer				
EFTPS	6084-60-30	Aflac-Sewer	Aflac	143.03
49982	6084-60-30	Aflac-Sewer	Ameritas Life Insurance Corp.	6.60
EFTPS	6080-60-30	Health Insurance-Sewer	Blue Cross Blue Shield of Nebraska	894.89
EFTPS	8120-60-30	Fuel-Sewer	Casey's Business Mastercard	70.49
49997	9155-60-30	GIS-Sewer	Environmental Systems Research Institut	386.67
EFTPS	6080-60-30	Health Insurance-Sewer	Metropolitan Life Insurance Co	63.80
50014	7270-60-30	Insurance-Sewer	Nebraska Assigned Risk Pool	1,689.72
50020	7010-60-30	Prof Svcs-Engineer-Sewer	Olsson	286.55
50021	7310-60-30	Electricity-Sewer	OPPD	40.43
EFTPS	6080-60-30	Health Insurance-Sewer	PLIC - SBD Grand Island	69.94
50024	7045-60-30	Prof Svcs-Tech Support-Sewer	PowerManager	520.83
50028	7083-60-30	SCCWWA User Fees-Sewer	Sarpy County & Cities Wastewater Agency	34,278.57
50031	9155-60-30	GIS-Sewer	Seiler Instrument & Manufacturing Co	67.50
50037	8160-60-30	R&M Grounds-Sewer	Utilities Service Group	19,526.78
			Total	58,045.80
Street				
EFTPS	6084-70-40	Aflac-Street	Aflac	120.29
EFTPS	6080-70-40	Health Insurance-Street	Blue Cross Blue Shield of Nebraska	937.11
49984	9015-70-40	Equipment Rental-Street	BOO, Inc.	239.40
49984	8140-70-40	R&M Equipment-Street	BOO, Inc.	299.78
49986	9040-70-40	Tools & Misc Equip-Street	Carroll Construction Supply	169.50
EFTPS	8120-70-40	Fuel-Street	Casey's Business Mastercard	852.22
49988	7455-70-40	Internet-Street	Charter Communications	110.00
49990	8090-70-40	Asphalt & Concrete-Street	Concrete Delivered LLC	17,998.68
49992	8140-70-40	R&M Equipment-Street	Cornhusker International Trucks, Inc.	23.82
49997	9155-70-40	GIS-Street	Environmental Systems Research Institut	386.66
50003	8130-70-40	R&M Building-Street	Home Depot Credit Services	12.40
50008	8030-70-40	Supplies-Street	Menards	26.48
EFTPS	6080-70-40	Health Insurance-Street	Metropolitan Life Insurance Co	58.08
50012	7320-70-40	Natural Gas-Street	Metropolitan Utilities District	108.24
50011	8140-70-40	R&M Equipment-Street	Mill Creek Auto Parts	0.90
50014	7270-70-40	Insurance-Street	Nebraska Assigned Risk Pool	2,254.02
50041	7330-70-40	Telephone-Street	Nebraska Technology & Telecommunication	53.28
50020	8215-70-40	R&M Streets & Alleys-Street	Olsson	4,628.70
50021	7310-70-40	Electricity-Street	OPPD	3,023.10
EFTPS	6080-70-40	Health Insurance-Street	PLIC - SBD Grand Island	70.26
50031	9155-70-40	GIS-Street	Seiler Instrument & Manufacturing Co	67.50
50032	8030-70-40	Supplies-Street	Springfield Ace Hardware	16.99

50032	8010-70-40	Office Supplies-Street	Springfield Ace Hardware	14.52
50032	8130-70-40	R&M Building-Street	Springfield Ace Hardware	365.26
50038	7290-70-40	Uniform Allowance-Street	Walkers Uniform Rental	28.40
50023	7340-70-40	Waste Disposal-Street	Waste Connections of Nebraska, Inc	159.53
			Total	32,025.12
			Subtotal	352,988.23
			Payroll	94,038.34
			VOYA Retirement ER	8894.52
			Medical Reimbursement	3,006.56
			Water Deposit Refund	79.79
			Grand Total	459,007.44

Regular Agenda

Agenda Item 1. Sgt. Kyle Percifield reviewed the Sarpy County Monthly Service Report. He stated that parking tickets have slowed down this past month. Sgt. Percifield reported there was an incident at the group home that resulted in an arrest. He also stated that the Sarpy County Fair was calm this year.

Agenda Item 2. Motion by Herzog, seconded by Neitzel, to authorize the Adair Family to purchase a plaque and bench to match those on Main Street to be placed on the front sidewalk at 205 Main Street in honor of their parents, Glenn and Ginny Adair. AYES: Neitzel, Herzog, Murtha. NAYS: None. Absent: Craney. Motion carried.

Agenda Item 3. Mayor Roseland reviewed the staff report stating that Jeff Ray, our current city planner, is leaving JEO Consulting Group to start his own consulting firm. Mayor Roseland stated that Ray has assisted the city for many years, on many projects. Mayor Roseland questioned if there was a non-compete clause to take into consideration. Barb Henninger, City Clerk, stated that JEO is aware of Ray's plans and has an agreement with him to leave JEO with four of his clients, the city being one of them. Bill Seidler, City Attorney, noted that the agenda stated a 30-day termination notice to JEO Consulting Group while the staff report says it is only a 7-day termination notice. Upon further investigation of the JEO Consulting Group contract, the notice of termination only required a 7-day notice. Motion by Neitzel, seconded by Herzog, to approve the 7-day termination notice to JEO Consulting Group for zoning and planning administration services. AYES: Neitzel, Herzog, Murtha. NAYS: None. Absent: Craney. Motion carried.

Agenda Item 4. Council Member Murtha introduced Resolution 2025-16 and moved its adoption. Council Member Neitzel seconded the forgoing motion and on roll call on the passage and adoption of said resolution, the following voted AYE: Neitzel, Herzog, Murtha. The following voted NAY: None. The following were absent: Craney. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows.

RESOLUTION 2025-16

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Ray Planning Solutions, LLC, (RPS) wish to enter into an Agreement for Planning Services for the purpose of RPS providing zoning and planning administration services; and

WHEREAS, RPS will assist and work under the direction of the City Administrator; and

WHEREAS, anticipated service includes but is not limited to assistance with Planning Commission (PC) and Board of Adjustment (BoA) meetings: conducting tasks that support the PC, advising the PC/BoA on matters before the bodies, processing of zoning permits applications, and investigating and reporting on zoning violations; and

WHEREAS, RPS will consult with the City Administrator on planning projects as needed; and

WHEREAS, RPS will review planning and zoning applications and conduct site inspections as needed; and

WHEREAS, RPS will work with city staff to advertise and conduct public hearings and meetings as needed for planning and zoning issues with PC and the City Council; and

WHEREAS, City will compensate RPS at an hourly rate of \$200 per hour for the year 2025, which includes mileage, phone calls, meals and travel expenses; and

WHEREAS, planning projects with an estimated fee to exceed \$2,500 shall be submitted to the City Council for task approval under the Master Service Agreement; and

WHEREAS, this agreement shall be reviewed and renewed annually, with potential adjustments to the hourly rate; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Planning Services attached hereto as Exhibit "A."

Introduced and Passed this 5th day of August, 2025.

City Council Member Murtha moved the adoption of said resolution.

City Council Member Neitzel seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha

Nays: None

Abstain: None

Absent: Craney

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Barbara Henninger, City Clerk

Department Reports

Agenda Item 1. Neitzel reported that Heath Shemek, Water/Sewer Operator, has been flushing hydrants. The south side of town is complete; he is currently working in Highview. Neitzel stated that he has received a complaint about the flagpole revitalization project because of spotlights shining in a neighbor's kitchen window. The lights have been adjusted and all is well. Neitzel also stated that the resident complained about the poles on the new batting cages. Neitzel feels this is an isolated case, no further action is necessary.

Agenda Item 2. Herzog reported that the community building air ducts have been cleaned. The library is into late summer, early fall activities.

Agenda Item 3. Murtha reported that the new batting cages at Buffalo Park are finished. The flagpole revitalization project was completed before the state Legion baseball tournament. Murtha stated that fencing was in place for the tournament and they had people guiding visitors where to park. They also had an RV on sight for the ump's to use as a cooling station. The event was managed well. Tyler Holdorf, Parks Director, has been watering trees.

Agenda Item 4. No department report from Craney.

Agenda Item 5. Mayor Roseland reported that street work is being done. Mayor Roseland said if there were any volunteers for the BBQ contest at META on September 12, 2025, to let him know and he will submit the suggestion to META.

Agenda Item 6. No additional department reports from city staff. Neitzel inquired about the property on 156th and Fairview Road. Henninger stated that Kathleen Gottsch, City Administrator, had a meeting with the property owners. They are aware they need to have the campers moved. Gottsch will provide a future update to Council.

Adjournment

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha. NAYS: None. Absent: Craney. Meeting adjourned at 7:21 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 5, 2025; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date